

APPROVED

by Decision of the Board of Directors
of Transneft No. 11 dated 8 August
2013

REGULATION

for Arranging Activities of the Executive Body of Transneft Related to the Information
Interaction through the Interdepartmental Portal for State Property Management

Moscow
2013

I. General Provisions

1.1. This Regulation for Arranging Activities of the Executive Body of Transneft (hereinafter, the Company) Related to the Information Interaction through the Interdepartmental Portal for State Property Management (hereinafter, the Regulation) determines activities of the Company for information interaction with parties to the state property management through the Interdepartmental Portal for State Property Management (hereinafter, the ID Portal).

1.2. The ID Portal is designed for viewing, entry, storage, receipt and transmission of information by parties to the state property management using the ID Portal functions (hereinafter, the Information Interaction).

1.3. The information space of the ID Portal consists of sections allowing access to services for participation in the state property management within the powers and authorities of parties to the state property management (hereinafter, the Personal Accounts or PA).

1.4. Information interaction between the parties to the state property management is performed through Personal Accounts.

1.5. Personal Accounts can be accessed after personal authorisation.

1.6. Personal login details are provided to the parties to the state property management for authorisation in the relevant Personal Account in accordance with the procedure determined by the Federal Agency for State Property Management.

1.7. Information interaction through the Personal Accounts is enabled by persons authorised in the relevant Personal Accounts as parties to the state property management (hereinafter, the Users).

II. Procedure for Information Interaction on behalf of the Company

2.1. Information interaction on behalf of the Company is performed through Personal Accounts of Users authorised on behalf of the Company.

2.2. Authorisation on behalf of the Company is the authentication of identity of the User being an employee of the Company by entering personal login credentials.

2.3. Information interaction on behalf of the Company is ensured by the Company's business unit mentioned in the order of the Company's President (hereinafter, the Responsible Business Unit).

If no Responsible Business Unit is appointed by the order of the Company's President, the responsibility for information interaction on behalf of the Company is imposed on the Company's President.

2.4. For information interaction on behalf of the Company through Personal Accounts of Users the Head of the Responsible Business Unit is to determine the content elements and dimensions of the information space and authorities related to the User's Personal Account for each employee of the Company engaged in the information interaction on behalf of the Company.

2.5. The Company's Personal Account is composed of Personal Accounts of the Company's employees engaged in the information interaction on behalf of the Company.

2.6. Conditions for publication of information during information interaction on behalf of the Company are approved by the Order of the Company's President (hereinafter, the Order).

2.7. The Order is to contain the following information:

2.7.1. range and scope of authorities for information interaction through the Users' Personal Accounts;

2.7.2. periods and procedure for information publication in the User's Personal Account in accordance with this Regulation as well as orders and decisions made by shareholders;

2.7.3. responsibility for breach in conditions for information interaction through the Users' Personal Accounts approved by the Order.

2.8. The Company's employees engaged in the information interaction on behalf of the Company are obliged to receive an approval of the information published from the managers of the business unit where they work, or Adviser to the Company's President, or Vice-President in charge of such business unit.

2.9. The procedure and periods for information publication in the User's Personal Account as well as the contents and scope of such information may not be contrary to the applicable laws of the Russian Federation, decisions and orders made by shareholders owning over 50% voting shares in the Company's authorised capital, and/or by governing bodies of the Company, as well as local regulations of the Company. In case of such contradiction the procedure for information publication in the User's Personal Account is to be harmonised with the applicable laws of the Russian Federation, local regulations of the Company, mentioned decisions and orders within 5 business days of such contradiction.

III. General Principles for Information Interaction

3.1. The Company's President is to appoint a Responsible Business Unit and determine periods and procedure for publication by the Company of information on ID portal by the Order.

3.2. The Company's President is to appoint a business unit in charge of technical

assistance in information interaction on behalf of the Company.

3.3. No login credentials to entry the User's Personal Account can be provided and transferred to the Company's employees who were not familiarised with the Order.

3.4. Supervision over the information interaction through the User's Personal Account is the responsibility of the Responsible Business Unit.

IV. Responsibility for Information Interaction

4.1. According to the Order of the President of Transneft each business unit of the Company which publishes information on the ID Portal is responsible for relevance, completeness and timeliness of information published in the Personal Account of Transneft.

4.2. The Company's employees engaged in the information interaction on behalf of the Company are responsible to the extent permitted by the labour law for accuracy, relevance, timeliness, completeness and consistency of the information as well as for compliance with the procedure and periods for information publication in the Users' Personal Accounts as indicated in the Order.

V. Final Provisions

5.1. The ID Portal is an official tool for information interaction with the Federal Agency for State Property Management.

5.2. Information published in, and transmitted through, the Company's PA on the ID Portal can be transferred, inter alia, to the President of the Russian Federation and Government of the Russian Federation.